



FALMOUTH CARNIVAL GUIDE TO FLOAT/PARADE SAFETY

Welcome to the Falmouth Carnival experience!

To ensure a safe and enjoyable day for all carnival and parade participants and viewers, please take note of the following safety rules for the event.



CARNIVAL SAT 09 AUG 2025

falmouthcarnival.org.uk



Vehicles

Any truck or vehicle in the parade must:



- ★ Be in good working order and roadworthy (current MOT). ☐
- ★ Have a valid vehicle excise license (taxed). ☐
- ★ Have tires in good condition. ☐
- ★ Have functioning turning indicators and lights. ☐
- ★ Provide evidence to support all the above requirements. ☐



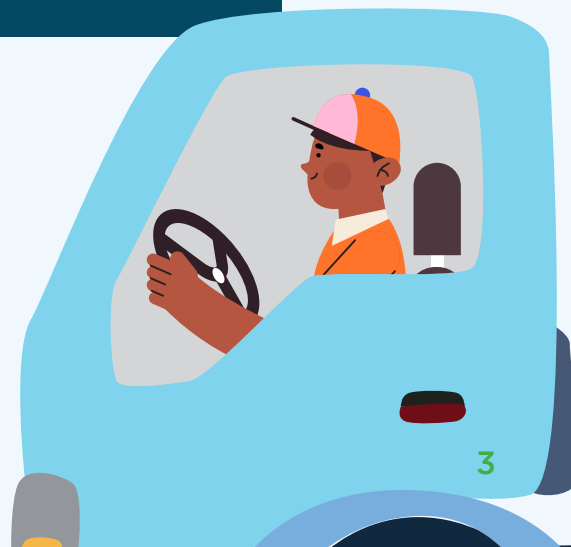


The Driver

The driver must:



- ★ Hold a current driver's license appropriate for the vehicle being driven. ☐
- ★ Be appropriately insured for the vehicle being driven. ☐
- ★ Drive the vehicle very slowly, with a maximum speed of 5 MPH during the carnival. ☐
- ★ Avoid quick starts or stops that could cause the unit to jerk. ☐
- ★ Have assistants to help monitor the public stepping into their path. ☐
- ★ Not be under the influence of alcohol or drugs. ☐
- ★ Remain with the vehicle at all times, including when it is stationary and in position during the carnival parade. ☐
- ★ Be fully aware of the vehicle's controls and instruments. ☐
- ★ Follow the instructions of all event staff and/or emergency services on the day. ☐





Float Riders

Anyone riding on the back of the float must:



- ★ Ensure that anyone under 18 years of age is accompanied by an adult responsible for their safety and well-being on the float and while on the Falmouth Recreation Ground. ☐
- ★ Maintain a secure position; the safest position is sitting, which provides more stability if the truck halts suddenly. ☐
- ★ Ensure that anyone standing on the float is secure, using a handrail or an appropriate harness. ☐
- ★ Stand in the middle of the float, not on the edge where they could fall off. ☐
- ★ Wear clothing appropriate for the weather, keeping warm and being prepared for rain. ☐
- ★ Have enough water or refreshments to last through the entire parade. ☐
- ★ Not to distribute gifts or advertising from or near the float, as this could lead to crowds stepping into the path of moving vehicles. ☐
- ★ Comply with noise levels deemed appropriate by production staff and/or the event management team and safety advisors if playing music on floats. ☐
- ★ Only leave the float when it is safe to do so; NO ONE is allowed to leave a float while it is moving. ☐
- ★ Not consume any alcohol or drugs at any point before or during the carnival parade. ☐

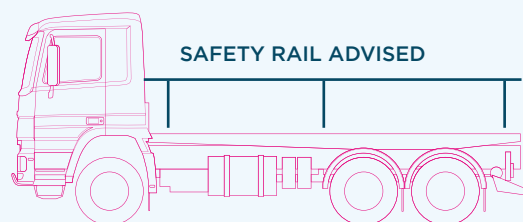


Float Decor

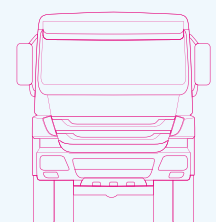
Ensure your float is appropriately decorated, and that the decorations are safe and secure:



- ★ Decorations must be firmly fixed to the float to prevent slipping, moving, or falling during the event. ☐
- ★ Nothing may protrude from the sides of the float. ☐
- ★ Decorations will be exposed to the weather and must remain in place if wet. ☐
- ★ Decorations should be fireproofed (using flambar or another fireproofing liquid). ☐
- ★ Appropriate fire extinguishers should be available on the float to tackle any potential fires. ☐
- ★ The dimensions of the structure must not exceed the lowest height or narrowest width restrictions on the route. Maximum vehicle weight 7500 kg. Maximum Trailer width 2.5m Maximum trailer length
– Vehicles up to 3500kg , 7 Meters in length.
– Vehicles over 3500kg (Not exceeding 7500kg). 12 Meters in length. ☐
- ★ To ensure safety, all electrical appliances must be in safe working condition, tested and securely attached. ☐



Max 7500 kg



Max 2.5 Metres



Route

Marching Entrants along with the Floats will leave The Falmouth Recreation (1) at 18:30 travel down Killigrew Street (2), The Moor (3), Webber Street (4), Market Strand (5), Market Street (6), Church Street (7), Arewenack Street (8) and finally Grove Place (9) the officially ending. Marching participants will disassemble on Events Square (10).

All collection buckets will be collected at the end of the Carnival Route Grove Place (For Floats) and Events Square (For Marching Parade).

Under no circumstances can entrants collect for their own charity or causes using their own collection buckets. All floats will hand in buckets at Grove Place (9).

Only official Carnival collecting buckets to be used. Unofficial buckets will be removed. (By law only persons over the age of 16 are permitted to collect).

For participants safety all Floats must return to the Recreation Ground (1) to disassemble or disembark passengers safely by traveling down Bar Road (11), turning right at the Falmouth Hotel (12) and following Melville Road (13) and along Western Terrace (14) to the Falmouth Rugby Club (1). All Marching Parade Entrants will finish in the safe haven of Events Square (10). It is the responsibility of all entrants to find a suitable and safe route home following the end of the Carnival.





Promoting your cause

Falmouth Carnival is a celebration, and each entry must contain an element of performance. This can be through music, singing, dancing or costume presentation.

Any banners should be to highlight your organisation only i.e. your name, website, social media and not a political statement.

You can contact us by email if you have any queries about your entry.

info@falmouthcarnival.org.uk

Environmental Guidance

Falmouth Carnival seeks to be as sustainable as possible.

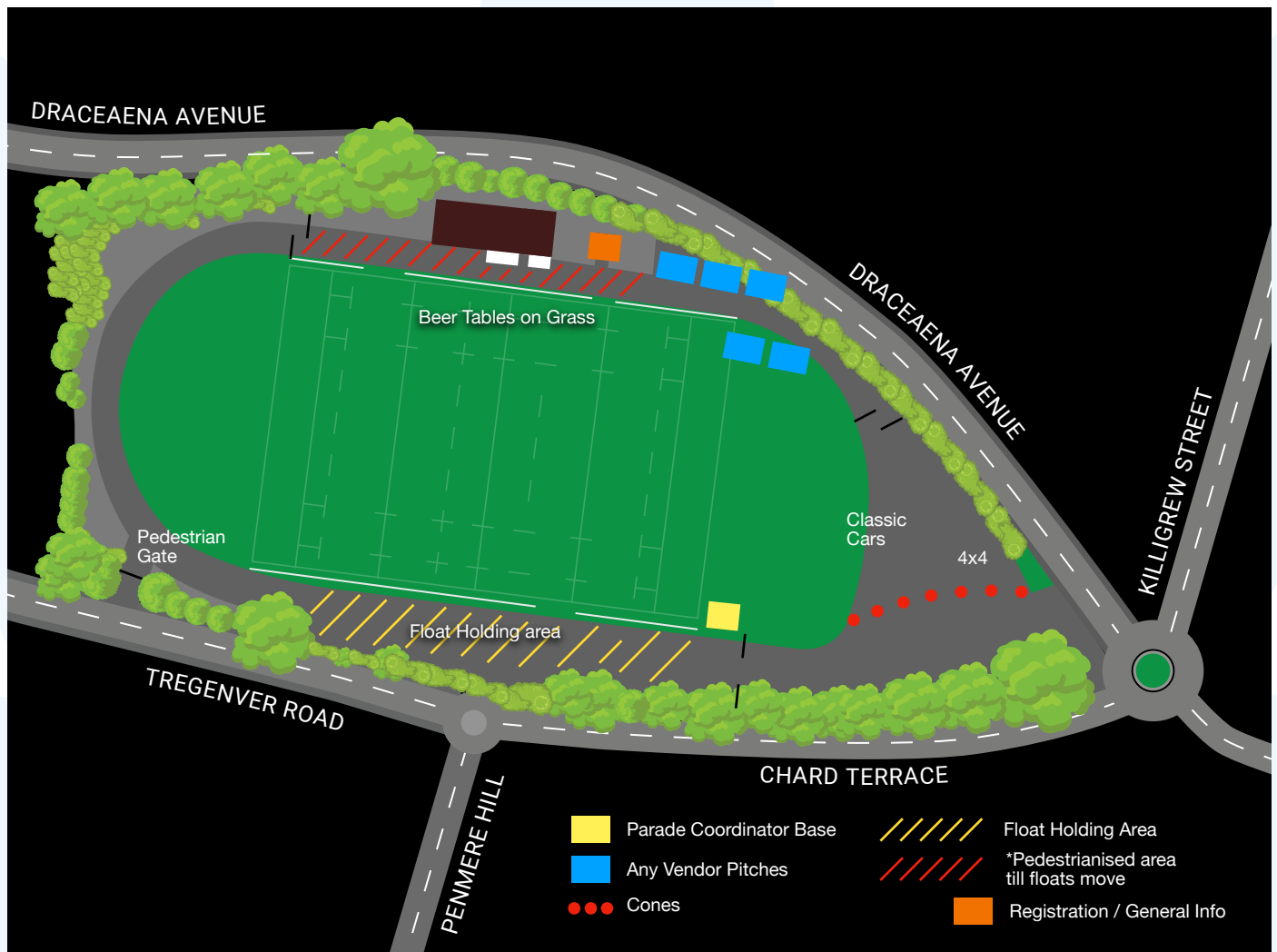
We work in line with Guidance from Falmouth Town Council and ask our entrants to comply with the following:

- ★ The release of Balloons are NOT permitted at Falmouth Carnival. This is because they cause significant harm to Marine life. If using balloons as part of your display please dispose responsibly after the Falmouth Carnival.
- ★ Single use plastic is prohibited (where relevant) i.e. plastic bags, drinks bottles, plastic cutlery, single use food containers and plastic cups. although we would prefer to consider other sustainable materials if possible.
- ★ Entrants are discouraged from giving out stickers.
- ★ Entrants are required to take responsibility of their own waste generated by their entry and take back and recycle.



Site Map

Falmouth Recreation Ground:



Floats on Arrival

- ★ All floats are required to enter the Recreation Ground through the roundabout entrance and report directly to the Parade Coordinator Base. The Parade Coordinator will reach out before Carnival day to provide you with your designated arrival time slot.

Risk Assessment Arriving



Date of Review		Location			Under Assessment
Activity/Subject	Hazard	Persons in Danger	Pre-Control Risk Rating	Post-control risk rating	Control Measure
Floats travelling to carnival holding area	Risk of people or display objects falling from float	Public/Persons on Float	M	L	No one is allowed to travel to the carnival on the float with the exception of one person if required to ensure nothing falls off during journey, this person must be located within the passenger seat of the vehicle and must be able to view the rear of the unit.
Floats and set up	Arrival at Rugby Club Grounds	Ground users and public	M	L	On arrival all vehicles must be checked in at the control point. The vehicle or persons will be directed to there designated position within the ground. This position will be determined prior to arrival by the carnival staff and will be allocated in order of procession. All vehicles manoeuvring within the ground must have a banks person to supervisor the movement. If the vehicle does not have a designated person they can request one from the carnival team.
	Float assembly	Float builders and public	M	L	The floats are to be assembled within the identified designated area. Should access equipment be required to assemble the float, then this must be in good order and manufacturers limitation not exceed. All float exhibits must be securely fixed to the truck or truck bed, this will be checked by the carnival team prior to the float leaving the compound.
	Falling or lose objects on float	All	M	L	Any floats not meeting basic safety requirements will be removed from the procession. All float fixtures must be anchored to the deck of the truck to avoid falling. No float is to have any structure higher than 2 mtrs from roof of the cab.
	Vehicles used in an un-roadworthy condition	All	M	L	Normal Road traffic act and Road traffic Act Regulations Apply to all vehicles taking part in the procession. All vehicles on the day must provide evidence of a current MOT or vehicle testing license along with a copy of their insurance documents. The driver will also need to provide their driving license. (See Note 1 Below) The insurance document needs to be for general use, the use in carnival will be covered by the event organisers.
Fire Hazards	Costumes and display materials likely to be flammable	Public and persons in procession	M	L	No floats or displays will have objects that promote naked flames in their use. No objects such as, but not limited to, flares, barbecues, flame guns will be allowed on any float or within any walking party.
Weather related	Electric Shock	Persons in processions	M	L	All electrics located on floats should be adequately protected from water ingress from adverse weather conditions, or power should be removed if such an event should happen. Any mains power wiring should be wired from an RCD trip switch, to isolate all power to the float. Any float requiring power must be inspected by a qualified electrician prior to entering the procession. The use of power on floats will not be encouraged, low voltage electrical equipment such as fairy lights of small battery powered lights will be encouraged
Float participants including Children	Risk of injury	All	M	L	Any children taking part in carnival should be adequately supervised by adults whether taking part in a walking or motorised category. A ratio of 1 adults to every 4 children is recommended. All Children travelling on floats must have seats or be contained within a seated area and remain seated during the procession. All floats containing children should be fitted with handrails, fall protectors or children should be fitted with harnesses, for floats this is mandatory. Floats to travel no faster than 5mph. Excess consumption of Alcohol is banned, entrants and persons deemed as unfit will be removed
Emergency Vehicles	Accessing the rugby ground holding area	All	M	L	All vehicles associated with the carnival including floats and exhibits will only park within designated areas. A clear route to all areas within the holding area will be maintained for emergency access. Any vehicle blocking this access will be asked to relocate. Any vehicle parked within the main float holding area must have a person present at all times no float or exhibit is to be left unattended if located within the main holding area.
Note 1: Any float that is to be used within the procession must make an application at least 2 weeks prior to the event. This application must be supported by the MOT or licencing certificate for the vehicle, insurance document, and the driving licence of the person who will be driving the vehicle. The form must also confirm that two walking stewards will be provided to manage the safe passage of the vehicle.					
H	Highly Likely event, control measures to be put in place to mitigate.				
M	Likely event, control measures to be put in place to mitigate				
L	Very unlikely event which has been achieved due to control measures being put into place.				

Risk Assessment During



Date Reviewed:					Assessment covers: General procedures whilst on Carnival Parade
General Note					These should be treated as a guide, the below does not in any way supersede any precautions or requirements put in place by the Falmouth Town Council or any other responsible body
Activity/Subject	Hazard	Persons in Danger	Pre-Control Risk Rating	Post-control risk rating	Control Measure
Moving Floats during carnival procession	Risk of people falling from float	Persons on float	H	L	All Children travelling on floats must have seats or be contained within a seated area and remain seated during the procession. All floats containing children should be fitted with handrails, fall protectors or children should be fitted with harnesses, for floats this is mandatory. Floats to travel no faster than 5mph. Excess consumption of Alcohol is banned, entrants and persons deemed as unfit will be removed from the procession
	Risk of people walking alone side and in front of moving float	Public	H	L	Each Float organiser is to provide two stewards 18+, on each side of the vehicle to keep an eye out for members of the public or entrants acting dangerously or suspiciously. Drivers and walking supervisor are to maintain extra vigilance along all routes. Walking supervisor must be able to communicate with the driver in order to initiate an emergency stop. Floats to travel no faster than 5mph during the procession. All floats must maintain a distance of 15 mts from any other carnival float or walking group, at no time can this gap be closed.
	Person on float being hit by missile (Coins, Sweets)	Persons on float	M	L	Members of the public are requested not to throw coins on the float and to use donation buckets provide, marshals. Any hot spots for these activities must be reported to a street steward.
	Falling or lose objects on float	All	M	L	Any floats not meeting basic safety requirements will be removed from the procession. All float fixtures must be anchored to the deck of the truck to avoid falling. No float is to have any structure higher than 2 mtrs from roof of the cab.
	Vehicles used in an un-roadworthy condition	All	M	L	Normal Road traffic act and Road traffic Act Regulations Apply to all vehicles taking part in the procession All vehicles on the day must provide evidence of a current MOT or vehicle testing license along with a copy of their insurance documents. The driver will also need to provide their driving license. (See Note 1 Below) The insurance document needs to be for general use, the use in carnival will be covered by the event organisers
	Normal road traffic causing congestion	All	M	L	Roads to be closed to any vehicle access other than vehicles taking part in the procession. The road closure will take place at least 30 minutes before the procession approaches, these arrangements and arrangements for road closures will be agreed with all parties prior to carnival. Adequate parking is provided at the Adult Education Center on Tregenvor Road
Crowded Streets	Crushing	Public	M	L	Stewards to review crowd situation and move people to safer spots if deemed necessary. Police to assist where required
	Falling into road	Public	M	L	Stewards to review crowd situation and move people to safer spots if deemed necessary. Police to assist where required
	Crowd Unable to identify stewards		M	L	Steward to wear a stewards armband as a minimum, if possible high visibility wear is also recommended
Children	Risk of injury	All	M	L	Any children taking part in carnival should be adequately supervised by adults whether taking part in a walking or motorised category. A ratio of 1 adults to every 4 children is recommended.
Emergency Vehicles	Unable to get through streets due to procession and spectators	All	M	M	Stewards to have a pre-procession brief to create an action plan this should include liaising with the police officers that are supporting them at the carnival. (See note 2) Action plans should include: A method of clearing the street of the procession by the quickest means possible. (See note 3) Alternative route should be provided for emergency vehicles if deemed the quickest method of getting to the destination
Note 1: Any float that is to be used within the procession must make an application at least 3 weeks prior to the event . This application must be supported by the MOT or licensing certificate for the vehicle, insurance document, and the driving licence of the person who will be driving the vehicle. The form must also confirm that two walking stewards will be provided to manage the safe passage of the vehicle.					
Note 2: There should be a main steward in charge of all stewards and this should be his only responsibility. Communication methods need to be via radios or mobiles, all stewards are to ensure they have fully charged radios/mobiles. If an emergency happens and the Main Steward is not contactable the steward in the vicinity needs to take charge of the situation.					
Note 3: The most suitable method as discussed with the council and RTA officer is the keep all walkers together with a steward supervising, in the event of an emergency vehicle needing access the walkers are to be dispersed to the side of the roads and all floats to be shunted up into the space to allow clearance where it is required. Obviously this will depend on the route the emergency vehicle wants to take, it may be better to disperse of floats down other side streets as required, good local street knowledge will be very useful for all stewards.					
H		Highly Likely event, control measures to be put in place to mitigate.			
M		Likely event, control measures to be put in place to mitigate			
L		Very unlikely event which has been achieved due to control measures being put into place.			



**If you have any questions regarding enetering a Float into the parade,
please reach out to us on info@falmouthcarnival.org.uk**

**Our On-site Parade Coordinator
Peter Phillis is on hand to help!**

**CALL: 07890940699
with any questions**

